




1.1.1. The Institution ensures effective curriculum delivery through a well planned and documented process

Lesson Plan


PATRICIAN COLLEGE OF ARTS AND SCIENCE
Canal Bank Road, Gandhi Nagar, Adyar, Chennai - 600020.
A Christian Minority Institution
Affiliated to the University of Madras & Reaccredited A+ Grade by NAAC in 2021
5 Star Rating by Innovation Cell, MOE, Govt. of India


Saint Patrick
Patron



Bishop Daniel Delony
Founder

Department of English



Lesson Plan

Name of Staff	Lenora Vieyra
Designation	Assistant Professor
Academic Year	2022 - 2023
Semester	1 / 3 / 5


UNITE TO OVERCOME



WORK LOAD

Sl.No	Degree/Branch/Sem/Semester	Sub. Code and Name	Total No. of Hours/week
1	I B.A. / 1	Communicative English	4
2	I B.A. /1	Professional English	2
3	II B.A. / 3	Aspects of English	3
4	IIIB.A./5	World classics in translation	2
5	IM.A. /1	Chaucer- 17 th C	3
6	II M.A. / 3	Shakespeare	2
		Total No. of Hours	16

TIME TABLE

Day/Hour	1	2	3	4	5
I			IBA(PE)		IBA(CE)
II	IMA(C-17)	IIIBA(WCT)			
III	IBA(CE)	IIMA(SHAK)		IIBA(AOE)	
IV		IIBA(AOE)	IBA(CE)		IMA(C-17)
V		IIIBA(WCT)		IBA(CE)	IIMA(SHAK)
VI		IBA(PE)	IMA(C-17)		IIBA(AOE)

Digital Signature of Staff

Digital Signature of HOD

COURSE DELIVERY PLAN

SNo	Sub.Code	Course Outcome	Methodology	Technology Used	Mode of Delivery	Total Hrs. Allotted
-----	----------	----------------	-------------	-----------------	------------------	---------------------



1	I B.A. / 1	Communicative English	Online Resources, teaching through lectures,internet videos	Tab, YouTube, Internet	Offline	4
2	II B.A. /3	Aspects of English.English language and its Structure	Project Videos and internet, lectures	Tab, YouTube, Internet,ppt	Offline	3
3	I B.A./1	Professional English	Online resources, internet, lectures	Tab, YouTube, Internet	Offline	2
4	IIIBA/5	World classics in translation	Online Resources, teaching through lectures,internet videos	Tab, YouTube, Internet	Offline	2
5	IM.A. /1	Chaucer-17 th C	Role play, videos, internet, lectures	Tab, YouTube, Internet	Offline	3
6	II M.A. / 3	Enjoy Shakespeares Play, Criticism of Theatre	Internet Videos, lectures	Tab, YouTube, Internet	Offline	2

Sub. Code: CE

Sem./Degree/Sec.:1/I BA ENG

w.e.f.:

Hour	Topic	Remarks
1	Listening and Speaking- Introducing Self and Others	
2	Listening for Specific Information	
3	Pronunciation	
4	Essential of Pronunciation	
5	American and British Pronunciation	
6	Reading and Writing	
7	Reading Short articles- newspaper reports/fact based articles	
8	Skimming and Scanning	
9	Diction and Tone	
10	Identifying topic sentences	
11	Reading aloud : Reading an Article/ Report	
12	Journal (Dairy Writing)	
13	Study Skill-1 Using Dictionaries, Encyclopaedias, Thesarus	
14	Grammar in Context: Naming and Describing	
15	Nouns and pronouns	
16	Adjectives	
17	Listening and Speaking	
18	Listening with a purpose	
19	Effective Listening	
20	Tonal Variation	
21	Listening for Information	
22	Asking for Information	
23	Giving Information	
24	Reading and Writing	



25	Strategies of Reading- Skimming and Scanning	
26	Types of reading: Extensive and Intensive Reading	
27	Reading a Prose passage	
28	Reading a poem	
29	Reading a short story	
30	Paragraphs: Structure and Types	
31	What is a Paragraph?	
32	Paragraph Structure	
33	Topic sentence	
34	Unity, Coherence, Connections between Ideas: Using Transitional words and Exopressions	
35	Types of Paragraphs	
36	Study SkillsII- Using the Internet as a Resource	
37	Online Search, Know the keyword, Refine your search, Guidelines for using the Resources	
38	e-learning resources of Government of India	
39	Terms to Know	
40	Grammar in Context- Involving Action-I	
41	Presentation by Students	
42	Presentation by Students	
43	Presentation by Students	
44	Phrasal Verbs, Collocation and IF Conditional Clause	
45	Unit 4 – Presentation Skills	
46	Listening to Advertisements, News	
47	Grammar- Modals, Single word substitution	
48	Unit 5 – Critical Thinking Skills – An overview	
49	Listening to Advertisements, News	
50	Unit 1 - Listening and Communication	
51	Activity to Enhance Communication skills	
52	LSRW – An Overview	
53	Listening to Audio and Video Lectures	
54	Role Play by the students	
55	Writing Sentence definition and extended definition	
56	Picture representation on interpersonal skills	
57	Reading passage on Social Issue, Psychological Well Being	
58	Literary achievements and contribution	
59	Grammar – Connectives and Linkers	
60	Compare and Contrast Expressions	



Sub. Code: Professional English
w.e.f.:

Sem./Degree/Sec.: 1/I B.A. Eng

Hour	Topic	Remarks
1	Syllabus discussion	
2	Communicative competence	
3	Communicative competence	
4	Communicative competence	
5	Communicative competence	
6	Communicative competence	
7	Persuasive competence	
8	Persuasive competence	
9	Persuasive competence	
10	Persuasive competence	
11	Persuasive competence	
12	Digital competence	
13	Digital competence	
14	Digital competence	
15	Digital competence	
16	Digital competence	
17	Creativity and Imagination	
18	Creativity and Imagination	
19	Creativity and Imagination	
20	Creativity and Imagination	
21	Workplace communication	
22	Workplace communication	
23	Workplace communication	
24	Basics of Academic writing	
25	Basics of Academic writing	
26	Basics of Academic writing	
27	Basics of Academic writing	
28	QP Discussion	
29	Review	
30	Review	

Sub. Code: Aspects of English
w.e.f.:

Sem./Degree/Sec.: 3/IIBA ENG



Hour	Topic	Remarks
1		
	English Language and its structure (Unit-1)	
2	“do”	
3	Parts of Speech	
4	Naming words,types,functions	
5	Exercises on the above	
6	Action words	
7	Exercises on the above	
8	Auxiliaries	
9	Exercises on the above	
10	Describing words, Adjectives	
11	Exercises on the above	
12	Describing words, Adverbs	
13	Exercises on the above	
14	Language in use- error corrections, rewriting, substituting.	
15	Exercises on the above	
16	English language and its structure (Unit-II)	
17	“DO”	
18	Articles, determiners	
19	Exercises on the above	
20	Prepositions, Inflections	
21	Exercises on the above	
22	Conjunctions, Co-ordinating & sub - ordinating	
23	Exercises on the above	
24	Linkers	
25	Exercises on the above	
26	Interjection	
27	Exercises on the above	
28	Nominal phrase, its structure	
29	Verbal phrase,verbal patterns	
30	Exercises on the above	
31	Phrasal verbs, Adjectival ,Adverbial and Prepositional phrases.	
32	Exercises on the above	
33	Independent Dependant and Conditional clauses	
34	Exercises on the above	
35	Sentences- patterns and types. Kinds	



36	Exercises on the above	
37	Voice	
38	Exercises on the above	
39	Reported speech	
40	Exercises on the above	
41	Old question papers exercises	
42	"DO"	
43	"DO"	
44	"DO"	
45	Assignments	
46	"DO"	
47	"DO"	
48	"DO"	
49	Snap test	
50	"DO"	
51	"DO"	
52	"DO"	
53	"DO"	
54	"DO"	
55	Dictating AND Discussing important questions and answers	
56	„	
57	„	
58	„	
59	„	
60	„	

Sub. Code: Shakespeare Sem./Degree/Sec.: 3/II MA ENG

w.e.f.:

Hour	Topic	Remarks
1	Shakespeare Theatre	
2	Theatre Conventions	
3	Sources and Problems of Categorization	
4	Trends in Shakespeare Studies up to 19 th C	
5	Sonnets	
6	Court Politics and Famous Actors	



7	Sonnets – 12	
8	Critical Analysis – Sonnet 12	
9	Much ado about nothing	
10	“do”	
11	“do”	
12	“do”	
13	“do”	
14	Presentation by students	
15	“do”	
16	“do”	
17	“do”	
18	Julius Caesar	
19	“DO”	
20	“DO”	
21	“DO”	
22	“DO”	
23	Presentation by students	
24	“do”	
25	“do”	
26	AC Bradley extract- Chapter v-vi	
27	“do”	
28	Presentation by students	
29	Old QP Discussions	
30	Revision	

Sub. Code: World classics in translation
w.e.f.:

Sem./Degree/Sec.: 5/III BA ENG

Hour	Topic	Remarks
1	The Gate of Hell (poem)	
2	“do”	
3	“do”	
4	The burning of the books. (poem)	
5	“do”	
6	“do”	
7	The Blizzard (short story)	



8	"do"	
9	"do"	
10	The Convert (short story)	
11	"do"	
12	"do"	
13	Discussions on the above texts	
14	"do"	
15	"do"	
16	The count of Monte Cristo.(fiction)	
17	"do"	
18	"do"	
19	"do"	
20	"do"	
21	"do"	
22	"do"	
23	Discussion on criticism, characters, themes,	
24	Important questions	
25	QUESTIONS FROM OLD QUESTION PAPERS	
26	"DO"	
27	Seminar	
28	"do"	
29	"do"	
30	Assignment	



Teaching is a very noble profession that shapes the character, caliber, and future of an individual. If the people remember me as a good teacher, that will be the biggest honour for me.

A. P. J. Abdul Kalam



Adyar,
Chennai – 600 020



DEPARTMENT OF COMPUTER SCIENCE (SHIFT I)

Academic Year : 2022-2023
Semester : December 2022 to April 2023
Lesson Plan

Name of Staff : Dr. FRIZILIN.R **Designation:** Associate Professor

Sno	Class	Subjects	No. of Hrs
1	III BSC CS	CLOUD COMPUTING	5 hrs
2	III BSC CS	MINI PROJECT	1 hr
3	II BSC CS	WEB TECHNOLOGY	6 hrs
4	II BSC CS	WEB APPLICATIONS LAB-sharing	4 hrs
5	I BCOM C	NME – OFFICE AUTOMATION LAB	2hrs(theory – 1 hr, lab – 1 hr)

Patrician College of Arts and Science

Adyar,
Chennai – 600 020



DEPARTMENT OF COMPUTER SCIENCE (SHIFT I)

Academic Year : 2022-2023
Semester : December 2022 to April 2023
Lesson Plan

Name of Staff : Dr. FRIZILIN.R **Designation: Associate Professor**

Name of the Programme : B.S.C(CS)

Class : III B.S.C(CS)

Semester :VI

CourseName: CLOUD COMPUTING

Course Code :NEW

Total No. of Hours prescribed: 05

Hours allotted per week: 05

Proposed Date	Unit	Topics to be Covered / Revision / Assessment Test/ Class Test	Books Referred	Teaching aids to be used / Pedagogy	No. of Hours planned to teach	Remarks
01/12/2022 TO 03/12/2022	I	Cloud Computing Foundation: Introduction to Cloud Computing	A.Srinivasan and J.Suresh, "Cloud Computing – A Practical Approach for Learning and Implementation", Pearson India Publications 2014.	Black Board & Chalk	5	



05/12/2022 TO 09/12/2022	I	History of Cloud Computing- Importance- Characteristics	A.Srinivasan and J.Suresh, "Cloud Computing – A Practical Approach for Learning and Implementation", Pearson India Publications 2014.	Black Board & Chalk	5	
19/12/2022 TO 21/12/2022	I	Move to Cloud Computing	A.Srinivasan and J.Suresh, "Cloud Computing – A Practical Approach for Learning and Implementation", Pearson India Publications 2014.	Black Board & Chalk	5	
03/01/2023 TO 07/01/2023	I	Types of Cloud- Working of Cloud Computing	A.Srinivasan and J.Suresh, "Cloud Computing – A Practical Approach for Learning and Implementation", Pearson India Publications 2014.	Black Board & Chalk	5	
09/01/2023 TO 13/01/2023	II	Cloud Computing Architecture : Cloud Computing Technology	A.Srinivasan and J.Suresh, "Cloud Computing – A Practical Approach for Learning and Implementation", Pearson India Publications 2014.	Black Board & Chalk	5	-
17/01/2023 TO 21/01/2023	II	Cloud Architecture – Cloud Modeling and Design	A.Srinivasan and J.Suresh, "Cloud Computing – A Practical Approach for Learning and Implementation", Pearson India Publications 2014.	Black Board & Chalk	5	
23/01/2023 TO 27/01/2023	II	Virtualization : Foundation – Grid, Cloud and Virtualization	A.Srinivasan and J.Suresh, "Cloud Computing – A Practical Approach for Learning and Implementation", Pearson India Publications 2014.	Black Board & Chalk	5	
30/01/2023 TO 03/02/2023	II	Virtualization and Cloud Computing	A.Srinivasan and J.Suresh, "Cloud Computing – A Practical Approach for Learning and	Black Board & Chalk	5	



			Implementation”, Pearson India Publications 2014.			
06/02/2023 TO 10/02/2023	III	Data Storage and Cloud Computing : Data Storage – Cloud Storage- Cloud Storage from LANs to WANs	A.Srinivasan and J.Suresh, “Cloud Computing – A Practical Approach for Learning and Implementation”, Pearson India Publications 2014.	Black Board & Chalk	5	
13/02/2023 TO 18/02/2023	III	Cloud Computing Services : Cloud Services – Cloud Computing at Work	A.Srinivasan and J.Suresh, “Cloud Computing – A Practical Approach for Learning and Implementation”, Pearson India Publications 2014.	Black Board & Chalk	5	
20/02/2023 TO 24/02/2023	IV	Cloud Computing and Security : Risks in Cloud Computing – Data Security in Cloud- Cloud Security Services – Cloud	A.Srinivasan and J.Suresh, “Cloud Computing – A Practical Approach for Learning and Implementation”, Pearson India Publications 2014.	Black Board & Chalk	5	
27/02/2023 TO 04/03/2023	IV	Computing Tools : Tools and Technologies for Cloud- Cloud Mashaps – Apache Hadoop – Cloud Tools	A.Srinivasan and J.Suresh, “Cloud Computing – A Practical Approach for Learning and Implementation”, Pearson India Publications 2014.	Black Board & Chalk	5	
04/03/2023 TO 11/03/2023	IV	Moving Applications to the Cloud	A.Srinivasan and J.Suresh, “Cloud Computing – A Practical Approach for Learning and Implementation”, Pearson India Publications 2014.	Black Board & Chalk	5	
13/03/2023 TO 18/03/2023	V	Microsoft Cloud Services – Google Cloud Applications	A.Srinivasan and J.Suresh, “Cloud Computing – A Practical Approach for Learning and Implementation”, Pearson India Publications 2014.	Black Board & Chalk	5	



20/03/2023 TO 25/03/2023	V	Amazon Cloud Services – Cloud Applications	A.Srinivasan and J.Suresh, “Cloud Computing – A Practical Approach for Learning and Implementation”, Pearson India Publications 2014.	Black Board & Chalk	5	
27/03/2022 TO 01/04/2021		Revision				

Patrician College of Arts and Science

Adyar,

Chennai – 600 020



DEPARTMENT OF COMPUTER SCIENCE (SHIFT I)

Academic Year : 2022-2023

Semester : December 2022 to April 2023

Lesson Plan

Name of Staff: Dr. FRIZILIN.R
Professor

Designation: Associate



Name of the Programme : BSC CS

Class : II BSC CS

Semester : IV

CourseName:WEB TECHNOLOGY

Course Code : SE

Total No. of Hours prescribed: 06 Hours allotted per week: 14

Proposed Date	Unit	Topics to be Covered / Revision / Assessment Test/ Class Test	Books Referred	Teaching aids to be used / Pedagogy	No. of Hours planned to teach	Remarks
01/12/2022 TO 03/12/2022	I	Introducing PHP – Basic development Concepts – Creating first PHP Scripts – Using Variable and Operators	VikramVaswani, “PHP A Beginner's Guide”, Tata McGraw Hill 2008.	Black Board & Chalk	5	
05/12/2022 TO 09/12/2022	I	Storing Data in variable – Understanding Data types – Setting and Checking variables Data types	VikramVaswani, “PHP A Beginner's Guide”, Tata McGraw Hill 2008.	Black Board & Chalk	5	
19/12/2022 TO 21/12/2022	I	Using Constants – Manipulating Variables with Operators.	VikramVaswani, “PHP A Beginner's Guide”, Tata McGraw Hill 2008.	Black Board & Chalk	5	
03/01/2023 TO 07/01/2023	II	Controlling Program Flow: Writing Simple Conditional Statements	VikramVaswani, “PHP A Beginner's Guide”, Tata McGraw Hill 2008.	Black Board & Chalk	5	
09/01/2023 TO 13/01/2023	II	Writing More Complex Conditional Statements – Repeating Action with Loops	VikramVaswani, “PHP A Beginner's Guide”, Tata McGraw Hill 2008.	Black Board & Chalk	5	-



17/01/2023 TO 21/01/2023	II	Working with String and Numeric Functions.	VikramVaswani, "PHP A Beginner's Guide", Tata McGraw Hill 2008.	Black Board & Chalk	5	
23/01/2023 TO 27/01/2023	III	Working with Arrays: Storing Data in Arrays	VikramVaswani, "PHP A Beginner's Guide", Tata McGraw Hill 2008.	Black Board & Chalk	5	
30/01/2023 TO 03/02/2023	III	Processing Arrays with Loops and Iterations – Using Arrays with Forms	VikramVaswani, "PHP A Beginner's Guide", Tata McGraw Hill 2008.	Black Board & Chalk	5	
06/02/2023 TO 10/02/2023	III	Working with Array Functions – Working with Dates and Times.	VikramVaswani, "PHP A Beginner's Guide", Tata McGraw Hill 2008.	Black Board & Chalk	5	
13/02/2023 TO 18/02/2023	IV	Using Functions and Classes: Creating User-Defined Functions - Creating Classes	VikramVaswani, "PHP A Beginner's Guide", Tata McGraw Hill 2008.	Black Board & Chalk	5	
20/02/2023 TO 24/02/2023	IV	Using Advanced OOP Concepts. Working with Files and Directories: Reading Files	VikramVaswani, "PHP A Beginner's Guide", Tata McGraw Hill 2008.	Black Board & Chalk	5	
27/02/2023 TO 04/03/2023	IV	Writing Files- Processing Directories.	VikramVaswani, "PHP A Beginner's Guide", Tata McGraw Hill 2008.	Black Board & Chalk	5	
04/03/2023 TO 11/03/2023	V	Working with Database and SQL : Introducing Database and SQL- Using MySQL-Adding and modifying Data	VikramVaswani, "PHP A Beginner's Guide", Tata McGraw Hill 2008.	Black Board & Chalk	5	
13/03/2023 TO 18/03/2023	V	Data-Handling Errors – Using SQLite Extension and PDO Extension. Introduction XML	VikramVaswani, "PHP A Beginner's Guide", Tata McGraw Hill 2008.	Black Board & Chalk	5	



20/03/2023 TO 25/03/2023	V	Simple XML and DOM Extension.	VikramVaswani, “PHP A Beginner's Guide”, Tata McGraw Hill 2008.	Black Board & Chalk	5	
27/03/2022 TO 01/04/2021		Revision				



DEPARTMENT OF COMPUTER SCIENCE (SHIFT I)

Academic Year : 2022-2023

Semester : December 2022 to April 2023

Lesson Plan

Name of Staff: Dr. FRIZILIN.R
Professor

Designation: Associate

Name of the Programme : B.SC(CS)

Class : II B.SC(CS)

Semester : IV

CourseName: WEB TECHNOLOGY LAB **Course Code :**SE241

Total No. of Hours prescribed: 04

Hours allotted per week: 14



Proposed Date	Unit	Topics to be Covered / Revision / Assessment Test/ Class Test	Books Referred	Teaching aids to be used / Pedagogy	No. of Hours planned to teach	Remarks
01/12/2022 TO 03/12/2022	-	Syllabus – Lab Programs	-	PROJECTOR	4	
05/12/2022 TO 09/12/2022	-	Syntax for different statements used in PHP programs	-	PROJECTOR	4	
19/12/2022 TO 21/12/2022	-	UNIV EXAM - STATISTICS	-	PROJECTOR	4	
03/01/2023 TO 07/01/2023	-	Simple examples of the statements used in PHP programs	-	PROJECTOR	4	
09/01/2023 TO 13/01/2023	-	Sample program – Typing and Executing the PHP programs	-	PROJECTOR	4	-
17/01/2023 TO 21/01/2023	-	Write a PHP program to compute the sum of first n given prime numbers	-	PROJECTOR	4	
23/01/2023 TO 27/01/2023	-	Write a PHP program to calculate Factorial of a number.	-	PROJECTOR	4	
30/01/2023 TO 03/02/2023	-	Write a PHP program to find valid an email address	-	PROJECTOR	4	
06/02/2023 TO 10/02/2023	-	Write a PHP script to look through the current directory and rename all the files with extension .txt to extension .tx.	-	PROJECTOR	4	
13/02/2023 TO 18/02/2023	-	Write a PHP script to read the current directory and return a file list sorted by last modification time. (<i>using filemtime()</i>)	-	PROJECTOR	4	
20/02/2023 TO 24/02/2023	-	Write a PHP code to create a student mark sheet table. Insert, delete and modify records.	-	PROJECTOR	4	



27/02/2023 TO 04/03/2023	-	From a XML document (email.xml), write a program to retrieve and print all the e-mail addresses from the document using XML	-	PROJECTOR	4	
04/03/2023 TO 11/03/2023	-	From a XML document (tree.xml), suggest three different ways to retrieve the text value 'John' using the DOM:	-	PROJECTOR	2	
13/03/2023 TO 18/03/2023	-	Write a program that connects to a MySQL database and retrieves the contents of any one of its tables as an XML file. Use the DOM	-	PROJECTOR	4	
20/03/2023 TO 25/03/2023	-	REVISION	-	PROJECTOR	4	



DEPARTMENT OF COMPUTER SCIENCE (SHIFT I)

Academic Year : 2022-2023

Semester : December 2022 to April 2023

Lesson Plan



Name of Staff: Dr. FRIZILIN.R **Designation:** Associate Professor

Name of the Programme : B.SC(CS)

Class : III B.SC(CS)

Semester : VI

CourseName: MINI PROJECT

Course Code : NEW CODE

Total No. of Hours prescribed: 01 **Hours allotted per week:** 01

Proposed Date	Unit	Topics to be Covered / Revision / Assessment Test/ Class Test	Books Referred	Teaching aids to be used / Pedagogy	No. of Hours planned to teach	Remarks
01/12/2022 TO 03/12/2022	-	Team Creation and Team Lead Selection	-	-	1	
05/12/2022 TO 09/12/2022	-	Topics Discussion	-	-	1	
19/12/2022 TO 21/12/2022	-	Selection - Developing solution for real life problem	-	-	1	
03/01/2023 TO 07/01/2023	-	Selection of Tools	-	-	1	
09/01/2023 TO 13/01/2023	-	Gathering & Analysis of Requirement	-	-	1	-
17/01/2023 TO 21/01/2023	-	Project Designing	-	-	1	
23/01/2023 TO 27/01/2023	-	Review Meet - I	-	Team Member Presentation	1	
30/01/2023 TO 03/02/2023	-	Module Discussion	-	-	1	



06/02/2023 TO 10/02/2023	-	Coding Creation	-	-	1	
13/02/2023 TO 18/02/2023	-	Implementation and Execution	-	-	1	
20/02/2023 TO 24/02/2023	-	Review Meet - 2	-	Team Member Presentation	1	
27/02/2023 TO 04/03/2023	-	Testing and Integration	-	-	1	
04/03/2023 TO 11/03/2023	-	Deployment	-	-	1	
13/03/2023 TO 18/03/2023	-	Review of Project – level 1	-	-	1	
20/03/2023 TO 25/03/2023	-	Final Review Meet	-	Team Member Presentation	1	
27/03/2022 TO 01/04/2021	-	Final Submission	-	-	1	



DEPARTMENT OF COMPUTER SCIENCE (SHIFT I)

Academic Year : 2022-2023

Semester : December 2022 to April 2023

Lesson Plan

Name of Staff: Dr. FRIZILIN.R **Designation:** Associate Professor

Name of the Programme : B.SC(CS)

Class : I BCOM(C)

Semester : II

CourseName: OFFICE AUTOMATION LAB **Course Code :**

Total No. of Hours prescribed: 02 **Hours allotted per week:** 02

Proposed Date	Unit	Topics to be Covered / Revision / Assessment Test/ Class Test	Books Referred	Teaching aids to be used / Pedagogy	No. of Hours planned to teach	Remarks
01/12/2022 TO 03/12/2022	1	Text Manipulation: Write a paragraph about your institution and Change the font size and type, Spell check,	-	Black Board & Chalk	2	



		Aligning and justification of Text				
05/12/2022 TO 09/12/2022	2	Bio data: Prepare a Bio-data.	-	PROJECTOR	2	
19/12/2022 TO 21/12/2022	3	Find and Replace: Write a paragraph about yourself and do the following. Find and Replace - Use Numbering Bullets, Footer and Headers.	-	Black Board & Chalk	2	
03/01/2023 TO 07/01/2023	4	Tables and manipulation: Creation, Insertion, Deletion (Columns and Rows). Create a mark sheet.	-	PROJECTOR	2	
09/01/2023 TO 13/01/2023	5	Mail Merge: Prepare an invitation to invite your friends to your birthday party. Prepare at least five letters.	-	Black Board & Chalk	2	-
17/01/2023 TO 21/01/2023	6	MSEXCEL: Data sorting-Ascending and Descending (both numbers and alphabets)	-	Black Board & Chalk	2	
23/01/2023 TO 27/01/2023	7	Mark list preparation for a student	-	PROJECTOR	2	
30/01/2023 TO 03/02/2023	8	Individual Pay Bill preparation.	-	Black Board & Chalk	2	
06/02/2023 TO 10/02/2023	9	Invoice Report preparation.	-	PROJECTOR	2	
13/02/2023 TO 18/02/2023	10	Drawing Graphs. Take your own table.	-	Black Board & Chalk	2	
20/02/2023 TO 24/02/2023	11	MSPowerpoint: Create a slide show presentation for a seminar.	-	PROJECTOR	2	
27/02/2023 TO 04/03/2023	12	Preparation of Organization Charts	-	Black Board & Chalk	2	
04/03/2023 TO 11/03/2023	13	Create a slide show presentation to display percentage of marks in each semester for all students	-	PROJECTOR	2	



13/03/2023 TO 18/03/2023	13A	1. Use bar chart(X-axis: Semester, Y-axis: % marks).	-	Black Board & Chalk	2	
20/03/2023 TO 25/03/2023	13B	2. Use different presentation template different transition effect for each slide.	-	PROJECTOR	2	
27/03/2022 TO 01/04/2021	-	Revision	-	-		

Adyar,

Chennai - 600 020

Department of Commerce (Shift I)

Academic Year : 2022-2023

Semester : June to Nov 2022

Lesson Plan

Name of Staff: Mr. R.J Yuvnesh Kumar

Designation: Asst. Prof



Name of the Programme : B.Com

Class : III B.Com

Section: A

Semester : V

Course Name: COST ACCOUNTING
: CZ25A

Course Code

Total No. of Hours prescribed: 90
6

Hours allotted per week:

Proposed Date	Unit	Topics to be Covered / Revision / Assessment Test/ Class Test	Books Referred	Teaching aids to be used / Pedagogy	No. of Hours planned to teach	Remarks
16/8/2022 – 22/8/2022	I	Definition - Nature and Scope - Principles of Cost Accounting - Cost Accounting and Financial Accounting	Reddy, T.S. & Dr. Hariprasad Reddy, Y, Management Accounting, Margham Publications, Chennai.	PPT, Digital Board, Google Forms	5 – Teaching	
23/8/2022 – 30/8/2022	I	Cost Accounting Vs Management Accounting – Installation of Costing System - Classification of Costs - Cost Centre - Profit Centre.	Reddy, T.S. & Dr. Hariprasad Reddy, Y, Management Accounting, Margham Publications, Chennai.	PPT, Digital Board, Google Forms	5 – Teaching	
01/9/2022 – 06/9/2022	II	Meaning - Preparation of Cost Sheet	Reddy, T.S. & Dr. Hariprasad Reddy, Y, Management Accounting, Margham Publications, Chennai.	PPT, Digital Board, Google Forms	5 – Teaching	
07/9/2022 – 15/9/2022	II	Reconciliation of Cost and	Reddy, T.S. & Dr. Hariprasad Reddy, Y, Management Accounting	PPT, Digital Board,	5 – Teaching	



		Financial Accounts.	g, Margham Publications, Chennai.	Google Forms		
16/9/2022 – 23/9/2022	III	Material Control - Meaning and Objectives - Purchase of Materials – Stock Levels of Materials - EOQ - Stores Records	Reddy, T.S. & Dr. Hariprasad Reddy, Y, Management Accounting, Margham Publications, Chennai.	PPT, Digital Board, Google Forms	5 – Teaching	
24/9/2022 – 30/9/2022	III	ABC Analysis - Issue of Materials – Methods of Issue	Reddy, T.S. & Dr. Hariprasad Reddy, Y, Management Accounting, Margham Publications, Chennai.	PPT, Digital Board, Google Forms	5 – Teaching	
03/10/2022 – 08/10/2022	III	FIFO - LIFO - HIFO	Reddy, T.S. & Dr. Hariprasad Reddy, Y, Management Accounting, Margham Publications, Chennai.	PPT, Digital Board, Google Forms	5 – Teaching	
09/10/2022 – 16/10/2022	III	-Specific Price Method – Simple and Weighted Average Method	Reddy, T.S. & Dr. Hariprasad Reddy, Y, Management Accounting, Margham Publications, Chennai.	PPT, Digital Board, Google Forms	5 – Teaching	
17/10/2022 – 24/10/2022	III	Standard and Inflated Price Method	Reddy, T.S. & Dr. Hariprasad Reddy, Y, Management Accounting, Margham Publications, Chennai.	PPT, Digital Board, Google Forms	5 – Teaching	
25/10/2022 – 30/10/2022	IV	Direct Labour and Indirect Labour- Time Keeping - Methods and Calculation of Wage Payments	Reddy, T.S. & Dr. Hariprasad Reddy, Y, Management Accounting, Margham Publications, Chennai.	PPT, Digital Board, Google Forms	5 – Teaching	
01/11/2022 – 07/11/2022	IV	Time Wages - Piece Wages - Incentives - Different Methods of Incentive Payments -	Reddy, T.S. & Dr. Hariprasad Reddy, Y, Management Accounting, Margham Publications, Chennai.	PPT, Digital Board, Google Forms	5 – Teaching	
08/11/2022 –	IV	Idle time - Overtime - Labour	Reddy, T.S. & Dr. Hariprasad Reddy, Y, Management Accounting	PPT, Digital Board,	5 – Teaching	



15/11/2022		Turnover - Meaning, Causes and Measurement.	g, Margham Publications, Chennai.	Google Forms		
16/11/2022–22/11/2022	V	Overheads - Definition - Classification - Allocation and Apportionment of Overheads	Reddy, T.S. & Dr. Hariprasad Reddy, Y, Management Accounting, Margham Publications, Chennai.	PPT, Digital Board, Google Forms	5 – Teaching	
23/11/2022–30/11/2022	V	Basis of Allocation - Absorption of Overheads - Preparation of Overheads Distribution Statement	Reddy, T.S. & Dr. Hariprasad Reddy, Y, Management Accounting, Margham Publications, Chennai.	PPT, Digital Board, Google Forms	5 – Teaching	
01/12/2022–05/12/2022	V	- Machine Hour Rate - Computation of Machine Hour Rate.	Reddy, T.S. & Dr. Hariprasad Reddy, Y, Management Accounting, Margham Publications, Chennai.	PPT, Digital Board, Google Forms	5 – Teaching	